



## 9<sup>th</sup> Meeting of the Parties (MoP9)

Reunion Island, 4–8 July 2022

### MOP-09-03

#### Template for reporting intersessional decisions

The SIOFA Secretariat

Submitted 09/06/2022

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<b>Abstract</b>	
As requested in paragraph 22 of the Report of the 8 <sup>th</sup> Meeting of the Parties, the Secretariat has developed a standardised template for reporting intersessional decisions. The template includes information on how many CCPs took part in the decision, an aggregation of the CCP's replies, and the outcome of the decision.	
<b>Recommendations</b>	
<ul style="list-style-type: none"> <li>• The MoP to consider the template and to provide feedback</li> <li>• The MoP to approve the template that will be adopted by the Secretariat</li> </ul>	

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<sup>2</sup> Documents available only to members invited to closed sessions as per SIOFA RoP 20.



### **Background**

In line with Rule 13 of SIOFA's Rules of Procedures, the Meeting of the Parties may take decisions intersessionally by electronic means (e.g., email, secure website) or by other means of communication in accordance with this Rule.

According to paragraph 10 of Rule 13, at the end of the decision period the Executive Secretary shall promptly inform Official Contacts of the outcome of the process. If any explanations of views are received, these shall also be transmitted to all Official Contacts. In accordance with Rule 12(4) of the Rules of Procedure, if the decision is adopted, it shall be binding ninety (90) calendar days after the date of transmittal, unless otherwise specified in the decision.

Consistent with article 8 of the Agreement, intersessional decisions adopted by the Meeting of the Parties on matters of substance shall be taken by consensus and intersessional decisions on other matters shall be taken by a simple majority.

As requested in paragraph 22 of the Report of the 8<sup>th</sup> Meeting of the Parties, the Secretariat has developed a standardised template for reporting intersessional decisions. The template includes information on how many CCPs took part in the decision, an aggregation of the CCP's replies, and the outcome of the decision.

## TEMPLATE FOR REPORTING INTERSESSIONAL DECISIONS

### SIOFA Circular no. XX

**Subject: Outcome of Intersessional Decision 20XX-XX<sup>3</sup> (title of intersessional decision)**

Dear Official Contacts,

Please find below the outcome of the Intersessional Decision 20XX-XX, attached, and signed by the Chairperson of the MoP. A summary of responses received may be found in **Table 1**.

**Table 1. Summary of responses for intersessional decision XXXX-XX**

Intersessional Decision No.	
Status ( <i>substantive matter or other matter</i> )	
Number of CCPs that Acknowledged Receipt	
Positive Responses Received	
Negative Responses Received	
Abstentions	
Outcome of Intersessional Decision	

In line with paragraph 10 of Rule 13, all explanations of views that have been received by the Secretariat have been compiled in **Table 2** for your consideration.

**Table 2. Explanation of views (if received)**

CCP	Explanation of view
AUSTRALIA	
CHINA	
COOK ISLANDS	
FRANCE (OVERSEAS TERRITORIES)	
EUROPEAN UNION	
JAPAN	
KOREA	
MAURITIUS	
SEYCHELLES	
CHINESE TAIPEI	
THAILAND	

Due to the responses received, the following intersessional decision has been **adopted/rejected<sup>4</sup>**.

Or

**Due to (provide details), the following intersessional decision has been cancelled.**

*“Insert text of intersessional decision...”*

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<sup>3</sup> Intersessional Decisions shall be labelled based on the following format: Year-intersessional decision number (in Roman Numerals)

<sup>4</sup> In line with Rule 13.11 of the SIOFA Rules of Procedure, a proposal that has been rejected by intersessional decision shall not be reconsidered until the following Meeting of the Parties

Please accept assurances of my highest consideration.

Yours sincerely,

Thierry Clot

Executive Secretary

SIOFA/APSOI