

To: Parties to the Southern Indian Ocean Fisheries Agreement and invited Observers

NOTICE OF MEETINGS

2nd Protected Area and Ecosystem working group (PAEWG2) 2nd Stock and Ecological Risk Assessment working group (SERAWG2) and 5th Meeting of the Scientific Committee (SC5)

of the Southern Indian Ocean Fisheries Agreement (SIOFA)

23 March 2020 - 03 April 2020

This notice applies for the 3 above mentioned meetings. The first week is dedicated to PAEWG2 and SERAWG2, the second week to SC5.

Meetings dates

PAEWG2-SERAWG2 23-27 March 2020
SC5 30 March-03 April 2020

Meetings venue

Hotel Le Recif,
50 avenue de Bourbon
97434 Saint Gilles Les Bains
LA REUNION, FRANCE
<https://www.hotellerecif.com/>

For all information regarding the meetings venue, accommodation bookings, visa and travel, please see **Annex I** of this meeting notice.

PLEASE NOTE:

To facilitate travel to meetings, participants are strongly encouraged to book accommodation in the Saint-Gilles-Les-Bains area as soon as possible.

Meetings times

The meeting times for all meetings will be 9AM-5PM.
Registration will commence at 8AM on the first day of each meeting.
SC Heads of Delegation meeting will take place Monday March 30 from 8:15 to 9:00 AM.

Agendas

Provisional agendas for the 3 meetings will be drafted later and will be available on the SIOFA website <https://www.apsoi.org/meetings>.

Meeting Registration

All delegates, including observers, are requested to register their attendance to these meetings by **14 February 2020** by completing the forms provided as doc SC-05-02 and emailing it to the Secretariat.

Submission of Documents

All meeting papers to be presented must use the relevant templates provided as doc PAEWG-02-02, SERAWG-02-02 and SC-05-03.

SIOFA Parties may submit working papers and information papers to the Scientific Committee for consideration.

Submission of SC5 Meeting Documents

National Reports: In accordance with CMM 2019/02 for Data Standards, SIOFA Parties shall provide to the Scientific Committee a National Report. It is requested that this report be compiled in accordance with the guidelines provided at Annex D of SC4 Report and provided on the Scientific Committee page of the SIOFA website <https://www.apsoi.org/scientific-committee>

All National Reports are classified as a working paper and should be received by the Secretariat 30 days before the meeting. Note that the National Reports will be made publicly available on the website so please check the reports against SIOFA data confidentiality rules.

Working Papers: To be used for matters where the Scientific Committee will be asked to make a recommendation to the Meeting of the Parties. Working papers should be submitted with advice on the specific agenda item the paper has been prepared for, a clear recommendation for the Scientific Committee's consideration and a one paragraph abstract for inclusion in the meeting report. Delegates should be prepared to present their working papers to the meeting.

Please note that SC Working Group reports are to be classified as working papers and will be submitted upon completion.

Information Papers: To be used where they are of relevant general interest to an agenda item, not requiring presentation in the plenary but may be referred to in discussion. Consistent with the SIOFA Rules of Procedure, observers may also submit relevant documents to the Executive Secretary for distribution to the Scientific Committee as information papers. Information papers should be submitted with advice on the specific agenda item the paper relates to.

See the proposed timeline for the submission dates.

Submission of Working Group Meeting Documents

Working papers to be discussed at the 2nd Protected Areas and Ecosystems Working Group and the 2nd Stock and Ecological Risk Assessment Working Group are requested to be submitted to the relevant Working Group Chairperson and to the Secretariat.

Information papers are requested to be submitted to the relevant Working Group Chairperson and to the Secretariat. Consistent with the SIOFA Rules of Procedure, observers may also submit relevant documents to SC Working Groups as information papers.

Working Papers and Information Papers should clearly indicate the specific agenda item the paper relates to.

See the proposed timeline for the submission dates.

Confidentiality and Transparency

Delegates are requested to identify any papers being submitted which contain data subject to rules of confidentiality that necessitate restricted access. By default, all documents submitted which have not been identified as restricted will be made available on the publicly accessible part of the SIOFA website.

Access to Meeting Documents

Documents for each meeting will be provided on the relevant meeting page on the SIOFA website <https://www.apsoi.org/meetings>.

Individual usernames and passwords must be used to access restricted and working documents on the SIOFA website. Observers may request login details by contacting SIOFA Data Manager Pierre PERIES pierre@siofa.org.

To access restricted documents, registered meeting participants and SIOFA official contacts, must first login with their credentials, then access the meeting page as normal. Restricted documents will then be visible to those who have access.

Observers will be given access to all meeting documents and working documents not subject to rules relating to the confidentiality of certain data and commercially sensitive information. To access working documents through the course of the meetings, observers will need to first login with their individual password and login details, then access the meeting page as normal.

Terms of Reference Documents

A copy of the Scientific Committee Terms of Reference can be found on the SIOFA website here <https://www.apsoi.org/node/8>.

A copy of the Protected Areas and Ecosystems Working Group Terms of Reference may be found on the SIOFA website here <https://www.apsoi.org/node/65>.

A copy of the Stock and Ecological Risk Assessment Working Group may be found on the SIOFA website here <https://www.apsoi.org/node/64>.

Meeting Observers

A proposed list of observers to be invited to the meetings will be provided later.

Proposed Timeline

Agendas and Registration

Comments on PAEWG and SERAWG Agendas to relevant WG Chairperson	23 Jan 2020
Comments on Scientific Committee Agenda to Secretariat	30 Jan 2020
Circulation of Revised PAEWG and SERAWG Agendas	05 Feb 2020
Circulation of Revised Scientific Agenda	14 Feb 2020
Meeting registration deadline	14 Feb 2020

Working papers

Working Papers for PAEWG and SERAWG to relevant WG Chairperson	17 Feb 2020
Scientific Committee Proposals due to the Secretariat	22 Feb 2020
PAEWG and SERAWG Proposals circulated (30 days before the meeting)	22 Feb 2020
National Reports due to the Secretariat (30 days before the meeting)	29 Feb 2020
Scientific Committee Proposals circulated (30 days before the meeting)	29 Feb 2020

Information Papers

Info Papers for PAEWG and SERAWG due to relevant WG Chairperson	03 Mar 2020
Info Papers for PAEWG and SERAWG circulated (15 days before meeting)	07 Mar 2020
Info Papers for Scientific Committee due to Secretariat	10 Mar 2020
Info Papers for Scientific Committee circulated (15 days before meeting)	14 Mar 2020

Please direct all correspondence to Thierry Clot, Executive Secretary of SIOFA at thierry@siofa.org

Annex

I. Meeting Venue Information

Annex I

Meeting Information for PAEWG2, SERAWG2 and SC5

1. Meeting Date and Venue

2nd Protected Area and Ecosystems Work Group (PAEWG2)	Monday, March 23, 2020 to Tuesday, March 24, 2020	La Réunion
2nd Stock and Ecological Risk Assessment Work Group (SERAWG2)	Wednesday, March 25, 2020 to Friday, March 27, 2020	La Réunion
5th Scientific Committee Meeting (SC5)	Monday, March 30, 2020 to Friday, April 3, 2020	La Réunion

All Meetings will take place at Hotel le Recif, Saint Gilles Les Bains.

2. Accommodation

Discount will be offered at the hotels listed below if you book a room more than one month before your arrival. Please indicate that you will attend SIOFA meetings to benefit from special offers.

2.1. Hotel Le Recif (3*) – meetings venue

<https://www.hotellerecif.com/>

[\(special price for SIOFA participants: 120 €/night for a standard room\)](#)

2.2. Other hotels near Hotel Le Recif

The following hotels are also available as options in the vicinity of Hotel Le Recif.

- ERMITAGE BOUTIK HOTEL (3*): 95 € Single B&B / 105 € Double B&B
 - Contact : PERIANMODELY CINDY direction@ermitage.re // to book : reservation@ermitage.re
 - tourist tax: 1.10€ by person and by night
- ALAMANDA (2*): Single room B&B 70€ / Double B&B 80 €
 - Contact : PAIN ELODIE hebergement@alamanda.re // to book : reservation@alamanda.re
 - tourist tax: 0.90€ by person and by night
- Hotel Les Créoles (3*)
 - To book: resa@hotellescreeoles.com

If you prefer to stay in other hotels or private homes, we recommend that you search on

Tripadvisor.com, Trivago.com, booking.com, Airbnb, etc.

3. Transportation

3.1. Travel to Reunion

Several airlines compagnies serve La Reunion but most of the time you'll have to transit by Mauritius.

3.2. Commute to the Meeting Venue

From the airport you can either:

3.2.1 Take a transfer from the airport to Hotel Le Recif (<https://transfert-re.fr>)

Special offer for SIOFA participants: 130 euros for a round trip in a 6 places vehicle. Additional charges apply at night (extra 20 euros per trip)

3.2.2 Take a taxi at the airport (prices range from 75 to 100 € / one way), (<https://www.reunion.aeroport.fr/en/passagers/taxis-and-chauffeur-services>)

3.2.3 Rent a car (<https://www.reunion.aeroport.fr/en/passagers/car-rental>)

3.2.4 Take a bus (<https://www.reunion.aeroport.fr/en/passagers/public-transport>)

4. Hospitality

4.1. Coffee breaks

During the meetings, morning and afternoon coffee will be provided.

4.2. Lunch

Lunch will be provided by SIOFA for all participants at the hotel restaurant.

5. VISA Requirement

Check visa requirement for France

All foreign nationals wishing to enter France must be able to submit statutory documents at the border concerning the reasons for their stay, their means of support and accommodation arrangements.

A visa is generally required, in the absence of a waiver. **For general information and for preparing, submitting and tracking your visa application, log on to [France-Visas](https://france-visas.gouv.fr/en), France's official visa site.**

France-Visas: https://france-visas.gouv.fr/en_US/web/france-visas/ai-je-besoin-d-un-visa

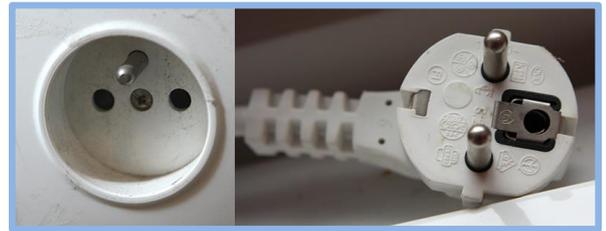
It is a single portal with all the information you need to guide you through the process and help you every step of the way (preparing the application, entering details, submitting and tracking the application).

6. Currency

The currency in La Reunion is the Euros. Its equivalence to other currencies changes daily, so it is advisable to check its value before travelling. Please note that currency exchange offices are uncommon in La Réunion. We recommend that you bring euros before your arrival in La Réunion.

7. Electricity

The electrical current in La Reunion is 220V. We recommend that you bring adaptor or a universal adaptor.



8. Safety, Health, Emergencies and Weather

Reunion is relatively safe. Use same precautions as in any European city.

Mosquitos bites must be prevented because of Dengue Fever.

March weather is still under tropical summer conditions with possible heavy rainfalls, plus risk of Cyclones/Hurricanes.

Swimming is risked outside of the lagoon because of sharks, but you can swim in the lagoon from l'Hermitage, just near Hotel Le Recif

9. Contact Persons

Thierry Clot, Executive Secretary (thierry@siofa.org)

Cell phone: + 262 693 444 495 (text msg preferentially)

or

Pierre Périès, Data Manager (pierre@siofa.org)

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