

WESTD1-INFO-01

SIOFA CMM 2021/02 on Data Standards

SIOFA Secretariat

This INFO paper is the SIOFA CMM on data standards (CMM 2021/02) that provide SIOFA CCPs the obligations in term of fisheries data collection and data reporting to the Secretariat.

Annex B provides with tag data requirements (CMM page 10-11) and list which information needs to be collected at release or on recovery:

Tag releases

The following data shall be reported for all tagged fish, seabird, mammal, or reptile

- Tag type, wording, and colour
- Tag number
- Date and time of tagging
- Species
- Animal length
- Type of length
- Animal sex (F=female, M=male, I=indeterminate, D=not examined)
- Position (Lat/Lon) of release
- Animal status at release (injured/uninjured)

Tag Recoveries

The following data shall be collected for all recovered fish, seabird, mammal or reptile tags if the organism is dead, to be retained, or alive:

- Name of observer
- Name of vessel
- International radio call sign (if any)
- Vessel flag CCP (ISO 3-apha)
- Collect, label (with all details below) and store the actual tags for later return to the tagging agency
- Species from which tag recovered
- Tag colour

- Tag wording and type of tag (spaghetti, archival)
- Tag numbers
- Date and time of capture (UTC)
- Location of capture (Lat/Lon, to the nearest 1 minute)
- Animal length / size (cm or mm) with description of what measurement was taken (such as total length, fork length, etc.)
- Sex (F=female, M=male, I=indeterminate, D=not examined)
- Whether the tags were found during a period of fishing that was being observed (Y/N)

The full CMM is attached in the next pages.

CMM 2021/02¹

Conservation and Management Measure for the Collection, Reporting, Verification and Exchange of Data relating to fishing activities in the Agreement Area (Data Standards)

The Meeting of the Parties to the Southern Indian Ocean Fisheries Agreement;

RECALLING that Article 6(1) (f) of the *Southern Indian Ocean Fisheries Agreement* (the Agreement) calls on the Meeting of the Parties to develop rules for the collection and verification of scientific and statistical data, as well as for the submission, publication, dissemination and use of such data;

FURTHER RECALLING that Articles 10(1)(c) and 11(3) set out the duties relevant to the collection and provision of data and related processes for Contracting Parties and flag CCPs respectively;

RECOGNISING the importance of developing comprehensive arrangements for data collection, reporting, verification and exchange of data to assist the Scientific Committee in performing its functions as outlined in Article 7 of the Agreement;

NOTING the relevance of Articles 10(e) and 14 of the *Agreement for the Implementation of the Provisions of the United Nations Convention on the Law of the Sea of 10 December 1982 relating to the Conservation and Management of Straddling Fish Stocks and Highly Migratory Fish Stocks* (UNFSA) which call on States to cooperate through regional fisheries management organisations to agree on the standards for the collection, reporting, verification and exchange of data on fisheries for the stocks, and the specifications and format for the data to be provided and to cooperate in their scientific research;

CONSIDERING the provisions set forth in the *Resolution on data collection concerning the high seas in the Southern Indian Ocean*, adopted by the Conference on the *Southern Indian Ocean Fisheries Agreement* in the Seychelles from 13-16 July 2004;

NOTING the importance of data collection and catch reporting for the purposes of ensuring scientific stock assessment and implementing an ecosystem approach to fisheries management;

NOTING the recommendation by the Third meeting of the Scientific Committee to improve the collection of sharks catch information and the submission of scientific observer data; and

FURTHER NOTING that the Meeting of Parties has adopted policies and procedures for the maintenance of data confidentiality (CMM 2016/03);

ADOPTS the following conservation and management measure (CMM) in accordance with Article 6 of the Agreement:

Application

1. This CMM applies to all Contracting Parties, cooperating non-Contracting Parties and participating fishing entities (CCPs).
2. This CMM prescribes the standards for the collection, reporting, verification, and exchange of data related to fishing activities by vessels fishing in the SIOFA Area of Application (the Agreement Area) that are flying the flag of a CCP.

¹ CMM 2021/02 (Data Standards) supersedes CMM 2019/02 (Data Standards)

These data standards shall assist the Meeting of the Parties to fulfil its objectives under the Agreement insofar as it relates to assessing the state of the fisheries within SIOFA's competence, including the status of target and non-target species and the impact of fishing on the marine environment.

Terminology

3. The following definitions apply to this CMM including its annexes:
 - a. 'other species of concern' means those species as may be defined by the Scientific Committee from time to time.
 - b. 'National Report' means the report defined in paragraph-9 of this CMM.

Vessel Catch and Effort Data

Collection of data

4. CCPs shall ensure that data on fishing activities, including for target, non-target and associated and dependent species such as marine mammals, marine reptiles, seabirds or 'other species of concern', are collected from vessels flying their flag that are fishing in the Agreement Area in accordance with the relevant sections of Annex A.
5. CCPs shall collect vessel catch and effort data on a haul-by-haul basis.

Data collection and submission

6. CCPs shall report to the Secretariat, by 31 May each year, the data collected under paragraphs 4 and 5 for the previous calendar year, in accordance with the format prescribed in the corresponding annexes.
7. CCPs shall provide to the Secretariat, by 31 May each year, annual catch summaries for all species/groups caught in the Agreement Area during the previous calendar year. The catch summaries shall include the following information:
 - a. Calendar year (e.g. 2015)
 - b. FAO statistical area (e.g. FA087)
 - c. Species/group name (common name and scientific name)
 - d. Species/group code (FAO3-alpha code 19, EG ORY) (if available)
 - e. Annual catch total - tonnes raised to 'live' weight.
8. To assist in data collection CCPs shall implement on-board all fishing vessels flying their flag the FAO Identification guide to the deep-sea cartilaginous fishes of the Indian Ocean². Where available the use of Smartforms may be considered.

National report

9. Following the entry into force of this CMM, CCPs shall provide to the Scientific Committee, at least 30 days prior to the commencement of each ordinary meeting, an annual National Report of their fishing, research and management activities in accordance with the following:

² Ebert, D.A. and Mostarda, E. 2013. Identification guide to the deep-sea cartilaginous fishes of the Indian Ocean, FishFinder Programme, FAO, Rome. 76 p

- a. For the first report: the National Report shall include details of activities of the previous five calendar years;
- b. For all reports thereafter: the National Report shall include details of activities of the previous calendar year; and
- c. In either case, the National Report shall take into account the guidelines prepared by the Scientific Committee for the preparation of such reports.

Historical Data

10. To assist with the development of a bottom fishing footprint and stock assessments, each CCP shall provide the Secretariat with all historical catch and effort, and if available observer data for vessels flying their flag and fishing in the Agreement Area at any time during period 2000-2015 and any previous years where available in accordance with annex A and annex B to the extent applicable. Any State or fishing entity that becomes a Party to the Agreement, a CNCP or PFE after the date this CMM is adopted shall provide their historical data to the Secretariat within 12 months of becoming Party to the Agreement, or becoming a CNCP or PFE.
11. Where possible, CCPs are encouraged to provide relevant, reliable historical data for species caught in waters under their national jurisdiction where such information would assist in understanding the status of the stocks and the impacts of fishing on all target species, non-target and associated and dependent species and the marine environment within the Agreement Area.

Scientific Observer Data

12. All CCPs shall implement national scientific observer programs to collect from activities undertaken by vessels flying their flag:
 - a. Vessel information, effort and catch data for its fishing activities in the Agreement Area, including target, non-target and associated and dependent species including marine mammals, marine reptiles, seabirds or 'other species of concern';
 - b. Biological or other data and information relevant to the management of fishery resources in the Agreement Area, as specified in this CMM, or as identified from time to time by the Scientific Committee or through processes identified by the Meeting of the Parties; and
 - c. Relevant scientific information related to the implementation of the provisions of the CMMs adopted by the Meeting of the Parties.
13. The function and tasks of the scientific observer are described in Annex D.
14. CCPs shall, through their National Report, provide to the Scientific Committee an annual observer programme implementation report which should include summary sections covering: observer training, program design and coverage, type of data collected, and any problems encountered during the previous calendar year.
15. CCPs shall, for all observed trips, collect observer data in accordance with the relevant sections of Annex B. All observer data collected by CCPs shall be reported to the Secretariat by 31 May each year for the previous calendar year.
16. By 2023, the Scientific Committee shall develop and adopt a template for the observer reports, and a template for an observer data collection form that may be used by observers in subsequent years.
17. By 2023, the Meeting of the Parties, based on recommendations from the Scientific

Committee and the Compliance Committee shall adopt a SIOFA framework for scientific observation clarifying all the aspects related to the role.

Data Verification

18. CCPs shall:

- a. ensure that fishery data are verified through an appropriate system of data verification mechanisms;
- b. develop, implement, and improve data verification mechanisms, which may include:
 - i. Position verification through vessel monitoring systems;
 - ii. Independent monitoring, including scientific observer programs and approved electronic observer programs,³ to verify industry data on catch, effort, catch composition (target and non-target), discards and other details of fishing operations;
 - iii. Vessel trip, landing and transshipment reports; and
 - iv. Port sampling.
- c. provide to the Scientific Committee, through their National Report, an annual data verification report which should provide information regarding their development and implementation of data verification mechanisms.

Format for data submission

19. CCPs shall report all data required to be reported by this measure to the Secretariat in accordance with the formats described in this CMM, including its annexes.

20. Specifications for the submission of data:

- a. times, latitudinal /longitudinal/ information and units of measure are to be reported in accordance with the format described in Annex C;
- b. Species are to be described using the FAO 3 letter Species Codes;⁴
- c. Fishing methods are to be described using the International Standard Classification of Fishing Gear (ISSCFG - 29 July 1980) codes;⁵ and
- d. Types of fishing vessels are to be described using the International Standard Classification of Fishery Vessels (ISSCFV) codes.⁶

Review

21. This CMM should be reviewed periodically by the Scientific Committee and the Meeting of the Parties, taking into account new information or data requirements as may be decided.

³ Approved electronic observer programs refers to those programs that meet the SIOFA agreed standard and have been reviewed by the Scientific Committee and approved by the Meeting of the Parties as being capable of meeting the data requirements in this CMM.

⁴ www.fao.org/fi/statist/fisoft/asfis/asfis.asp

⁵ <http://www.fao.org/fishery/cwp/handbook/M>

⁶ <http://www.fao.org/fishery/cwp/handbook/L>

**Standards for the Collection, Reporting, Verification and Exchange of Data
Annexes**

List of Annexes:

Annex A - Vessel Catch and Effort Data

Annex B - Observer Data

Annex C - Specifications for the Exchange of Data

Annex D - Function and tasks of the scientific observer

Annex E - Protocol for documenting whale interaction in deep-sea demersal longline fisheries

Vessel Catch and Effort Data

1. Contracting Parties, CNCPs and PFEs shall ensure that the following data on fishing activities are collected in the Agreement Area:

For all demersal fishing vessels flying their flag:

<p>Data Set - Fishing activities General (Trip) Vessel flag CCP (ISO 3-apha) Name of vessel International radio call sign (if any) Vessel Registration number (flag CCP) Lloyd's / IMO /IHS Fairplay Number (if allocated) Vessel size: Gross Tonnage (Gross register tonnage may be used if GT is not available, or both) Name of person filling in the data</p>
<p>Weight Conversion Factor Species Processing type Conversion factor = live weight/processed weight</p>
<p>Haul Information Intended Target species (FAO code) Type of fishing (C)ommercial; (R)esearch; (S)urvey data Haul ID number</p>
<p>Set Start date and Time (Based on Coordinated Universal Time (UTC)) Recorded at start and end of fishing For longline vessels - record at start and end of setting, in addition to start and end of haul Date format (YYYY.MON.DD) Time format (hh.mm)</p>
<p>Position at start and end of fishing Latitude Longitude</p> <p>For longline vessels: position is recorded at the start and end of setting For bottom trawl fishing: "start" is defined as when the groundrope first touch the bottom, and "end" is when the groundrope leaves the bottom at the beginning of hauling. For midwater trawl: "start" is defined as when the fishing gear is at target fishing depth, "end" is when the tow haul begins.</p> <p>For handline fishing: record the position of the vessels at the start and at the end of the fishing operation</p>
<p>Bottom Depth (m) As recorded at the start and end of fishing.</p>
<p>Fishing / gear depth (m) As recorded at the start and end of fishing. For trapping/potting, Actual Fishing / gear depth (m) as recorded at start is required.</p>
<p>Species retained Estimated catch retained on board by taxa (FAO species/group code/scientific name) in green</p>

weight (kg).
Species Discarded An estimation of the amount of living marine resources discarded by taxa, if possible, in green weight (kg)
Incidental bycatch of marine mammals, seabirds, reptiles and 'other species of concern' Yes / No For each species caught <ul style="list-style-type: none"> • Taxa name • Number alive • Number dead or injured

For all pelagic fishing vessels targeting SIOFA species flying their flag:

Data Set - Fishing activities General (Trip) Vessel flag CCP (ISO 3-apha) Name of vessel International radio call sign (if any) Vessel Registration number (flag CCP) Lloyd's / IMO /IHS Fairplay Number (if allocated) Vessel size: Gross Tonnage (Gross register tonnage may be used if GT is not available, or both) Name of person filling in the data
Weight Conversion Factor Species Processing type Conversion factor = live weight/processed weight
Haul Information Intended Target species (FAO code) Type of fishing (C)ommercial; (R)esearch; (S)urvey data Haul ID number
Set Start date and Time (Based on Coordinated Universal Time (UTC)) Recorded at start of fishing Date format (YYYY.MON.DD) Time format (hh.mm)
Position at start of fishing Latitude Longitude
Species retained Estimated catch retained on board by taxa (FAO species/group code/scientific name) in live weight (kg)
Species Discarded An estimation of the amount of living marine resources discarded by taxa, if possible, in live weight (kg)
Incidental bycatch of marine mammals, seabirds, reptiles and 'other species of concern' Yes / No For each species caught <ul style="list-style-type: none"> • Taxa name • Number alive • Number dead or injured

2. Contracting Parties, CNCPs and PFEs shall ensure that the following gear-specific data on fishing activities, as applicable, are collected from all fishing vessels flying their flag in the Agreement Area.

Data Set – Gear
<p>Trawl Cod end mesh Size (mm) Trawl technique: Type of trawl: (S)ingle, (D)ouble or (T)ripple</p>
<p>Demersal Longline Type of longline (Spanish, Trotline, Autoline) Total length (m) Type of bait Hook size (mm) Hook spacing (m) Hook code or make Length of line (m) Number of hooks set Number hooks per cluster (if Trotline) Number of hooks lost (attached to lost sections of line)</p>
<p>Pelagic Longline Total length (m) Total number of hooks in the set Number of hooks between floats Number of light-stick used in the set Type of bait used in the set Sea surface temperature at noon (Length of floating line) (Length of branch line) (Distance between branch lines)</p>
<p>Trap/Pot Pot type Type of line: Dropline or longline Length of line (m) Pot spacing (m) Number of pots set Number of pots lost Type of bait</p>
<p>Dahn/Drop Line/ Total number of hooks in the set Total number of line lifts in the set Number of hooks lost Hook code or make Type of leader used Type of bait used</p>
<p>Handline Number of fishermen involved Number of line lifts per fisherman Number of hooks per line</p>

Observer Data

1. Contracting Parties, CNCPs and PFEs shall, for all observed trips, collect and provide to the Secretariat the data contained in this Annex in accordance with the format set out below.
2. Contracting Parties, CNCPs and PFEs shall, where appropriate, ensure that observers are briefed and provided with documented length-frequency and biological sampling protocols and the specific priorities for the trip for the sampling activities documented below.
3. Contracting Parties, CNCPs and PFEs shall endeavour to collect tissue, otolith and/or stomach samples in accordance with any research programs developed by the Scientific Committee.

Data Set - Observer data
<p>Trip Details</p> <p>Trip Number Cruise details (start and end dates - YYYY.MON.DD) Date report is generated (UTC) Current vessel flag CCP (ISO 3-apha) Name of vessel</p>
<p>Observer Details</p> <p>Observer name and ID Nationality (ISO 3-apha) Employing organisation Contact name in organisation (Address/email/fax) Boarding location (UNLOCODE, if applicable or Latitude/Longitude) Boarding Date (UTC:YYYY.MON.DD) Disembarkation location (UNLOCODE, if applicable or Latitude/Longitude) Disembarkation date (UTC:YYYY.MON.DD) Time Zone (UTC +/-)</p>
<p>Length Frequency Data</p> <p>Representative and randomly sampled length-frequency data shall be collected for the target species (FAO species code)</p> <p>Length data shall be collected and recorded at the most precise level appropriate for the species (cm or mm and whether to the nearest unit or unit below) and the type of measurement used (total length, fork length, or standard length) shall also be recorded.</p> <p>Where possible, total weight of length-frequency samples should be recorded, or estimated and the method of estimation recorded</p> <p>Where possible, Observers should determine and record sex of measured fish to generate length-frequency data stratified by sex</p>

Where possible, representative and randomly sampled length-frequency data should be collected for other main by-catch species

Biological Sampling

Species

Length (mm or cm) and the type of length measurement used.

Skates and rays:

- Maximum disk width shall be measured

Sharks

- Appropriate length measurement to be used should be selected for each species.

As a default, total length should be measured.

Weight (kg)

Sex (male, female, immature (optional), unsexed (optional))

Maturity stage (optional) and criteria/schedule used (optional)

Gonad weight (g) (optional)

Otoliths

Incidental bycatch of seabirds, mammals, turtles or 'other species of concern'

The following data shall be collected for all seabirds, mammals, turtles, and other species of concern caught in fishing operations as much as possible:

- Species (identified taxonomically as far as possible, or accompanied by photographs if identification is difficult) and size
- Estimated species abundance around fishing vessel
- Species interactions with fishing gear
- Count of the number of each species caught per tow or set
- Fate of bycatch animal(s) (retained or released/discarded)
- If released, life status (vigorous, alive, lethargic, injured, dead) upon release
- If injured, what was the cause of injury?
- If dead, then collect information or samples for onshore identification in accordance with pre-determined sampling protocols. Where this is not possible, observers may be required to collect sub-samples of identifying parts, as specified in biological sampling protocols
 - o Record the type of interaction (hook/line entanglement/warp strike/net capture/other) if other, describe
- Sex of each individual for taxa where this is feasible from external observation, e.g. pinnipeds, small cetaceans or *Elasmobranchii* species
- identify any circumstances or actions that may have contributed to the bycatch event? (E.g. tori line tangle, high levels of bait loss)

Tag releases

The following data shall be reported for all tagged fish, seabird, mammal, or reptile

Tag type, wording, and colour

Tag number

Date and time of tagging

Species

Animal length

Type of length

Animal sex (F=female, M=male, I=indeterminate, D=not examined)

Position (Lat/Lon) of release
Animal status at release (injured/uninjured)

Tag Recoveries

The following data shall be collected for all recovered fish, seabird, mammal or reptile tags if the organism is dead, to be retained, or alive:

- Name of observer
- Name of vessel
- International radio call sign (if any)
- Vessel flag CCP (ISO 3-apha)
- Collect, label (with all details below) and store the actual tags for later return to the tagging agency
- Species from which tag recovered
- Tag colour
- Tag wording and type of tag (spaghetti, archival)
- Tag numbers
- Date and time of capture (UTC)
- Location of capture (Lat/Lon, to the nearest 1 minute)
- Animal length / size (cm or mm) with description of what measurement was taken (such as total length, fork length, etc.)
- Sex (F=female, M=male, I=indeterminate, D=not examined)
- Whether the tags were found during a period of fishing that was being observed (Y/N)

Hierarchies for Observer Data collection

Fishing Operation Information

All vessel and tow / set / effort information.

Reporting of Catches

Record time, weight of catch sampled versus total catch or effort (e.g. number of hooks), and total numbers of each species caught

Identification and counts of seabirds, mammals, reptiles (e.g., turtles), sensitive benthic species and vulnerable species

Record numbers or weights of each species retained or discarded Record instances of depredation, where appropriate

Biological Sampling

Check for presence of tags

Length-frequency data for Target species (FAO species code)

Basic biological data (sex, maturity) for Target species (FAO species code)

Length-frequency data for main by-catch species

Otoliths (and stomach samples, if being collected) for Target species (FAO species code)

Basic biological data for by-catch species

Biological samples of by-catch species (if being collected)

Take photos

For trawl fishing activities ONLY

Gear details

Net ID
Net type (ISSFCV)
Headrope length (m)
Ground rope length (m)
Bobbin diameter (cm)
Otter board to wing length (m)
Horizontal Opening (m)
Vertical Opening (m)

Codend mesh

Mesh size (cm),
codend circumference (cm),
Orientation
Mesh type (diamond, square, etc)

Otter board

Type, weight (kg)

Net design

Net design description including make, model etc

Trawl details

Trawl Number
Gear
Trawl type: Research or Commercial (R/C)
Observed (Yes/No)
Target Species (FAO species code)
Date Start (YYYY.MON.DD)
Date Finish (YYYY.MON.DD)
Time net deployed (hh:mm)
Time net retrieved (hh:mm)

Start and End Fishing

For bottom trawl "start" is defined as when the groundrope is on the bottom, "end" is when the hauling starts.

For midwater trawl "start" is defined as when the fishing gear is at target fishing depth, "end" is when the hauling starts.

Time (hh:mm)

Latitude
Longitude
Trawl Depth (m)
Bottom Depth (m)

Other

Offal discharged during shooting (Y/N)
Offal discharged during hauling (Y/N)
Trawl speed (knots)

Horizontal opening (m)

Total catch (kg)

Observed catch composition

Observer ID

Was Haul observed for fish/invertebrate by-catch (Y/N):

Record the total weight of all sub-samples for this shot (kg):

Species:

FAO species code

Scientific name

Estimated retained catch weight (kg) or number of individuals

Estimated discarded catch weight (kg) or number of individuals

Bycatch mitigation measures employed:

Were bird scaring (tori) lines in use? (Yes/No)

Were bird bafflers in use? (Yes/No)

Trawl warp strike (to be monitored for 15 minutes immediately after the net has been deployed) (optional):

Trawl number (optional)

Name of observer (optional)

Start observation time (hh:mm) (optional)

End observation time (hh:mm) (optional)

Number of heavy warp strikes (record for Albatross, Giant Petrels, White chinned petrels, other petrels):

Air

Water

Sinker

Seabird abundance observation:

Seabirds present in observation area (y/n)

Estimated numbers of abundance (by species)

For Longline fishing activities ONLY

Longline Description:

Longline Type (FFSSCV)

Period in which the gear was used (YYYY.MON.DD)

Start and end date (YYYY.MON.DD)

Target Species (FAO species code)

Main Line:

Material

Diameter (mm)

Integrated weight (g/m)

Branch Lines:

Material

Length (M)

Spacing (m)

Hooks

Type (e.g.: J shaped, Circular, etc.)

Make

Size (inch)

Total length (mm)

Shank (mm)

Gape (mm)

Throat (mm)

Front length (mm)

Usual setting position

Line off bottom (m) (optional for pelagic longline)

Hooks off bottom (m) (optional for pelagic longline)

Method of baiting (manual/automatic)

Automatic baiting equipment (make and model)

Hook sinkers

Size (g)

Position from hook (mm)

Offal dumping position (port, starboard, stern)

Longline setting position (port, starboard, stern)

Offal dumping during hauling (never, occasionally, always)

Propeller rotation direction (clockwise/anti-clockwise)

Detail the weight and distance between the line weights for the longline system used

Single (Auto) Line (kg:m)

Double (Spanish) Line (kg:m)

Trotline (vertical droppers/trots attached to a mainline) (kg:m)

General Streamer Line Description

Vessel equipped with a streamer line (y/n)

Number of streamer lines regularly set

Streamer line position (port, starboard, stern)

Streamer line length (m)

Streamer length min/max (m)

Attached height above water (m)

Distance between streamers (m)

Number of streamers

Streamer design (single or paired)

Aerial extent of line (m)

Method used to assess aerial extent

Streamer material

Streamer line diameter (mm)

Streamer colours

Streamer line over bait entry position? (y/n/u)

Distance from stern to bait entry point (m)

Towed object (Y/N)

Horizontal distance from bait entry point to streamer line (m)

Daily setting observations

Set Number (as referenced in catch and effort log)

Set Type: Research or Commercial (R/C)
Longline Type Code (FSSCV)
Trotline cetacean exclusion device used (Y/N)
Date of observation (YYYY.MON.DD)

Setting information

Vessel setting speed (knots)
Number sets unobserved since last set

Start and End setting for each haul

Date (YYYY.MON.DD)
Time (hh:mm)
Latitude
Longitude
Bottom Depth (m)
Total length of longline set (km)
Total number of hooks for the set

For each Observation

Start date (YYYY.MON.DD)
Start time (hh:mm)
End date (YYYY.MON.DD)
End time (hh:mm)

Details of Longline Setting

Main line length (m)
Number of hooks set
Number of Baskets/Magazines Set
Number of hooks per Basket/Magazine
Percentage hooks baited
Distance between branches (m)
Distance of hooks off bottom (m) (optional for pelagic longline)
Bait species (FAO species code)
Deck lights during setting (On, Off)
Streamer lines used (Yes, No)
Number of streamer lines used Offal dumping during setting (Yes, No)
Bait entry position (Port, Starboard, Stern)

Daily hauling observations

Set number
Date of observation (YYYY.MON.DD)

Hauling Information

Number of hooks observed for seabird and fish by-catch (tally period) Offal dumped during hauling (Yes / No)

Interactions with marine mammals

Data is to be collected in accordance with the protocol set out in annex E. For each haul and each species of depredating whales (killer whales *Orcinus orca* and sperm whales *Physeter macrocephalus*):

- Priority 1 data to be collected include:

1. Presence/absence data: Presence / Absence / Not observed;
2. When presence, photo-identification data: photographs of specific body parts (for killer whales: dorsal fin, saddle patch and eye patches; for sperm whales: tail flukes) visible when whales come to the surface.

- Priority 2 data to be collected include:

1. Estimates of the number of individuals present around the vessel in the vicinity of the fishing gear.

- Priority 3 data to be collected include:

1. Information about whether or not whales interact with the gear;
2. Estimate of the time of arrival of whales in the vicinity of the gear.

Gear lost

Number of sections lost

Number of hooks lost that were attached to lost sections of the longline
Number of other hooks lost (excluding hooks attached to lost sections)

Observed catch composition

Was Haul observed for fish/invertebrate by-catch (Y/N):

Estimate percentage of the haul observed for by-catch (%)

Species

Species code (FAO species code)

Total retained catch weight (kg) or total number

Total discarded catch weight (kg) or total number

Species Retained

Observed number retained
Observed number retained with tags

Species Discarded

Observed number discarded

Observed number discarded dead

Observed number discarded alive

Species Lost

Observed number lost/dropped off at surface

Specimen cut off (if possible)

Yes / No

For each species caught

- Taxa name
- Number alive
- Number dead or injured

For Trapping/Potting Fishing Activities ONLY

Gear type

pot type (with drawing)
mesh size (mm)

Funnel position

Orientation
Aperture (cm)
Number of chambers
Escape port present (y/n)
Dimensions (cm) of escape port

Processing Details and Conversion Factors (CF)

Haul Number
Name of observer
Species Code (FAO species code)
Processing Code
Length Range (Minimum Maximum)
Number of individuals
Live Weight (kg)
Processed Weight (kg)
Grade
Conversion Factor

Set and haul details

Set Number
Date of observation YYYY.MON.DD)
Set Type: Research or Commercial (R/C)
Target species (FAO species code)
Offal dumped during setting (Yes / No)
Offal dumped during hauling (Yes / No)

Start and End setting. Repeat for hauling

Date (YYYY.MON.DD)
Time (:mm)
Latitude
Longitude
Bottom depth (m)

Gear Details

Length of line (m)
Type of line Pot spacing (m)
Bait type

Setting

Number of pots set
Number of pots observed

Hauling

number of pots hauled
number of pots observed

Observed interactions with birds or marine mammals

Species Code (FAO species code)

At Setting

Abundance (500m radius)

Gear interaction (y/n)

At Hauling

Abundance (500m radius)

Gear interaction (y/n)

Observed catch composition

Name of observer

Was Haul observed for fish/invertebrate by-catch (Y/N):

Estimate percentage of the haul observed for by-catch (%):

Number of pots observed for by-catch:

Species Code (FAO species code)

Total retained catch weight (kg)

Total discarded catch weight (kg)

Species Retained

Observed number retained

Observed number retained with tags

Species Discarded

Observed number discarded

Observed number discarded dead

Observed number discarded alive

Species Lost

Observed number lost/dropped off at surface

For Dahn/Drop lining activity ONLY

Dahn/Dropline Description

Line Type

Period in which the gear was used () Start and end date

Target species (FAO species code)

Main Line

Material

Diameter (mm)

Integrated weight (g/m)

Hooks

Type (e.g.: J shaped, Circular, etc.)

Make

Size (inch)

Total length (mm)

Shank (mm)
Gape (mm)
Throat (mm)
Front length (mm)
Usual setting position
Line off bottom (m)
Hooks off bottom (m)
Method of baiting (manual/automatic)
Automatic baiting equipment (make and model)

Offal

Offal dumping position (port, starboard, stern)
Offal dumping during hauling (never, occasionally, always)
Propeller rotation direction (clockwise/anti-clockwise)

General Streamer Line Description

Vessel equipped with a streamer line (y/n)
Number of streamer lines regularly set
Streamer line position (port, starboard, stern)
Streamer line length (m)
Streamer length min/max (m)
Attached height above water (m)
Distance between streamers (m)
Number of streamers
Streamer design (single or paired)
Ariel extent of line (m)
Method used to assess aerial extent
Streamer material
Streamer line diameter (mm)
Streamer colours
Streamer line over bait entry position? (y/n/u)
Distance from stern to bait entry point (m)
Horizontal distance from bait entry point to streamer line (m)

Details of Dahn/Dropline Setting

Main line length (m)
Number of hooks set
Percentage hooks baited
Distance between branches/snoods (m)
Distance of hooks off bottom (m)
Bait species
Bait size
Bait proportion
Deck lights during setting (On, Off)
Streamer lines used (Yes, No)
Number of streamer lines used Offal dumping during setting (Yes, No)
Daylight period
Moonlight
Bait entry position (Port, Starboard, Stern)
Vessel setting speed (knots)

Start and End setting. Repeat for Start and End of hauling

Date (YYYY.MON.DD)

Time (hh:mm)

Latitude

Longitude

Bottom Depth (m)

Gear lost

Number of sections lost

Number of hooks lost that were attached to lost sections of the dahn/dropline

Number of other hooks lost (excluding hooks attached to lost sections)

Observed catch composition

Observer ID

Was Haul observed for fish/invertebrate by-catch (Y/N):

Estimate percentage of the haul observed for by-catch (%)

Species (data shall be collected for each observed species)

Species code (FAO species code)

total retained catch weight (kg)

total discarded catch weight (kg)

Species Retained

observed number retained

observed number retained with tags

Species Discarded

observed number discarded

observed number discarded dead

observed number discarded alive

Specimen cut off (if possible)

Yes / No

For each species caught

- Taxa name
- Number alive

Number dead or injured]

Species Lost

observed number lost/dropped off at surface

Handline fishing activity

Handline Description

Target species (FAO species code)

Main Line

Material

Diameter (mm)

Integrated weight (g/m)

Hooks

Type (e.g.: J shaped, Circular, etc.)

Make
Size (inch)
Total length (mm)
Shank (mm)
Gape (mm)
Throat (mm)
Front length (mm)
Usual setting position
Line off bottom (m)
Hooks off bottom (m)

Offal

Offal dumping position (port, starboard, stern)
Offal dumping during hauling (never, occasionally, always)
Propeller rotation direction (clockwise/anti-clockwise)

Details of Handline Operation

Main line length (m)
Number of fishermen operating handlines
Number of line lifts per fisherman (average)
Number of hooks per line
Percentage hooks baited
Bait species
Bait size
Bait proportion
Deck lights during setting (On, Off)

Start and End time of operation.

(An operation is a defined period of fishing between start and end date)
Date (YYYY.MON.DD)
Time (hh:mm)
Latitude
Longitude
Bottom Depth (m)

Gear lost

Number of hooks lost

Observed catch composition

Observer ID
Was Haul observed for fish/invertebrate by-catch (Y/N):
Estimate percentage of the haul observed for by-catch (%)
Species (data shall be collected for each observed species)
Species code (FAO species code)
total retained catch weight (kg)
total discarded catch weight (kg)

Species Retained

observed number retained
observed number retained with tags

Species Discarded

observed number discarded
observed number discarded dead
observed number discarded alive

Species Lost

observed number lost/dropped off at surface

Interactions with Vulnerable Marine Ecosystems (VME)**General information**

Name of observer

Name of vessel

Date

Trip number

Set number

VME location

Start and end positions of all gear deployments and/or observations.

(Latitude/longitude)

Depth(s) fished (m)

Fishing Gear

Indicate fishing gears used at each location

VME Taxa

- a) Species (identified taxonomically as far as possible or accompanied by a photograph where identification is difficult).
- b) An estimate of the quantity (weight (kg) or volume (m³)) of each listed benthic species caught in the tow (and the unit of measurement).
- c) An overall estimate of the total quantity (weight (kg) or volume (m³)) of all invertebrate benthic species caught in the tow (and the unit of measurement).
- d) Where possible, and particularly for new or scarce benthic species which do not appear in ID guides, whole samples should be collected and suitably preserved for identification on shore.
- e) Collect representative biological samples from the entire VME catch. (Biological samples shall be collected and frozen when requested by the scientific authority in a Contracting Party). For some coral species that are under the CITES list photographs should be taken.

Other benthos taxa

Yes/No

For each catch of benthic organisms species

Scientific names (identified at the lowest taxon level possible)

FAO code (if available)

Estimation of the amount caught

Specifications for the Exchange of Data

1. Coordinated Universal Time (UTC) shall be used to describe times, using the following submission format: YYYY-MON-DDThh:mm:ss where:
 - a. YYYY - represents a 4-digit year e.g. "2007"
 - b. MON - represents a 3-character month abbreviation e.g. "APR"
 - c. DD - represents a 2-digit day e.g. "05"
 - d. T - is a space separator
 - e. hh - represents hours based on the 24hr clock (length = 2 digits) e.g. "16"
 - f. mm - represents minutes (length = 2 digits) e.g. "05"
 - g. ss - represent seconds (length = 2 digits) e.g. "00"

Example: 2003-JUL-17T13:10:00 = 1.10pm (1310h), 17 July 2003

2. Coordinates are to be used to describe precise locations and the following standards shall be used:

Degrees minutes seconds (DD°MM'SS") or Degrees minute decimal (DD°MM.XX) or Decimal degrees (DD.XXXX)

Add N or S to indicated North or South for latitudes. Add E to indicate the Eastern longitude (the SIOFA Area is always in the Eastern longitudes), for decimal degrees, add minus for southern latitudes.

Examples:

Latitude= 42°37'06" S Longitude= 48°03'58" E

Latitude= 35°09.70" S Longitude= 51°12.94"

Latitude= -10.0386 Longitude= 61.7088

3. Metric units of measure be used, specifically:
 - a. kilograms are to be used to describe catch weight
 - b. Metres are to be used to describe height, width, depth, beam, or length
 - c. Cubic metres are to be used to describe volume
 - d. Kilowatts are to be used to describe engine power

Role and tasks of the scientific observer

1. The function of scientific observers on board vessels engaged in harvesting of marine living resources is to independently observe and report on the operation of fishing activities in the SIOFA Area.
2. In fulfilling this function, scientific observers will undertake the following tasks:
 - a. Record details of vessel operations, including inter alia, times of, searching, fishing, transit etc., and details of hauls;
 - b. Take biological samples of catches;
 - c. Record biological data of species caught;
 - d. Record by-catch information, such as species, quantity, and other biological data [as specified in Annex B]
 - e. Record interactions with seabirds, marine mammals, and marine reptiles
 - f. Record information on catch including data relating to processed conversion factors;
 - g. prepare reports of their observations for their respective national authorities;
 - h. collect and report data on sightings fishing vessels, unmarked fishing gear, and recovery of fishing gear in the SIOFA Area, including vessel type identification, vessel position and activity and gear type;
 - i. collect information on fishing gear loss and waste disposal by the fishing vessels at sea.

Protocol for documenting whale interaction in deep-sea demersal longline fisheries

Priority 1 Data to be collected

Presence

For every haul and for each species:

Haul	Presence ?	Comment
1	Absent	
2	Present	
3	Present	Night-time, but clearly see them in projectors
4	Not observed	Night-time, can't see them but can't say they are not present around.

Requirement: data mandatory and must be collected for every haul.

“Presence”: Favourable conditions (visibility is at least several hundred meters with sufficient light) and observation by the observer (observer can be alerted by the crew when whales are sighted). The presence of whales is confirmed by direct observation of at least one individual at the surface in the vicinity of the vessel at least once during 1 haul. Note that presence can also be observed at night when killer whales come very close to the boat.

“Absence”: Favourable conditions and no odontocete spotted at any time during the entire haul.

“Not observed” is used either if the observer did not have time to gather information (e.g. if line broke), or if conditions are too bad to observe (either weather conditions, or hauling at night).

Photos

For every haul and for each species:

Haul	Presence?	Photos?	Comment
1	Absent	No	
2	Present	Yes	
3	Present	No	Night-time: too dark for pictures
4	Not observed	No	Night-time: too dark for pictures

Requirement: data mandatory and must be collected for every haul.

With this additional field, observers indicate whether they took pictures of whales for photo-identification purposes or not during the haul of the set.

Priority 2 Data to be collected

Number of individuals

For every haul and for each species:

Haul	Presence?	minimum	maximum	comment
1	Absent	0	0	
2	Present	15	22	
3	Present	1		At least one but too dark for accurate estimate
4	Not observed			

Requirement: data should be collected for every haul to the extent possible.

Providing exact counts of individuals from the surface may be difficult for observers as whales can dive for long periods of time. To account for uncertainty around counts, observers may fill in two fields:

- Minimum estimate of the number of individuals,
- Maximum estimate of the number of individuals.

Priority 3 Data to be collected

Interaction with fishing gear

For every haul and for each species:

Haul	Presence?	Interaction with fishing gear?	Comment
1	Absent	No	
2	Present	Yes	Saw them diving close to the line
3	Present	Yes	Head of fish were observed
4	Not observed		

Requirement: data should be collected for every haul to the extent possible.

When Presence, interaction with fishing gear is taken into account if whales are diving close to the lines or directly observed with fish in their mouths.

Estimated Time of Arrival (ETA)

For every haul and for each species:

Haul	Presence?	ETA	Comment
1	Absent	NA	Not applicable
2	Present	0:30	We were able to haul 30 minutes before they arrive
3	Present	0:00	Saw them in projectors even before first hook came on board
4	Not observed	NA	Not applicable

Requirement: data should be collected for every haul to the extent possible.

The Estimated Time of Arrival here corresponds to the time between the first hook of the line hauled on board and the arrival of sperm whales / killer whales. If whales are already present when hauling starts, then ETA is zero.